



Presentation Secondary School

Church Street, Castleisland, Co. Kerry



Digital Learning Plan

2025 - 2026



Our vision is to prepare accomplished, confident, independent and resilient young adults, who follow their passions, develop a love of learning and become positive role models in society.

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1. Introduction

This document records the outcomes of our current digital learning plan, including targets and the actions we will implement to meet the targets.

1.1 School Details:

- Presentation Secondary School is an all-girls Secondary School under the patronage of CEIST. It has an enrolment of 210. The following programmes are available to students – Junior Cycle, Transition Year, Leaving Certificate and Leaving Certificate Vocational Programme.

1.2 School Vision:

- Our vision is to prepare accomplished, confident, independent young adults who follow their passions, develop a love of learning and become positive role models in society.

1.4 School Mission:

- Guided by our Catholic ethos we provide a positive, respectful, inclusive, and welcoming learning environment for all, with a commitment to academic excellence.
- Our students are afforded many opportunities to reach their full potential in all aspects of education.
- We are dedicated and inspiring leaders of innovative and modern teaching practices, supported by a highly equipped technological learning environment.

1.5 Brief account of the use of digital technologies in the school to date as (September 2025) :

- All classrooms have a projector and a desktop computer with internet access.
- 5 classrooms are equipped with interactive SMART boards from August 2024
- We have one computer lab with 30 computers in total, updated in 2022
- There are two tablets and a smart phone for shared use by staff to record CBAs and to maintain the school's Social Media Presence
- All areas have Wifi access for staff and school owned devices only.
- The school is receiving 100Mb broadband.
- We have a school website, Facebook page, Twitter account, Instagram account and TikTok account that are regularly updated.

- A school app is used to communicate to the school community
- We currently use VS Ware to record student data, attendance and assessment results and contact parents via phone, text or the school app.
- Microsoft 365 platform is used by all staff and students.
- Transition years students have Digital Skills class.
- A class set of iPads were purchased in September 2019
- A class set of laptops was purchased in September 2020 and added to in 2022
- Partnering with Webwise we celebrate Safer Internet Day annually, two students are on the Webwise youth Panel and attend Webwise training
- TY students form a digital committee to support the work of the webwise representatives.
- Phone pouches are in use all day from September 2025

2. The focus of this Digital Learning Plan

The focus of this years Digital Learning plan is supporting our students to use wordprocessing and presentation tools to enhance their learning.

The standards and statements from the Digital Learning Framework being selected

Learning and Teaching	
Standard	Statement(s)
Learner Outcomes 1.3 Students demonstrate the knowledge, skills and understanding required by the post-primary curriculum	• Students, in collaboration with their teacher and/or parents, follow their individual learning needs and preferences, with the aid of appropriate digital technologies. • Students use digital technologies in highly effective ways to develop their knowledge, have attained proficiency in skills and understanding in accordance with the objectives, skills and concepts of the relevant syllabus, specification or course
Teachers' collaborative practice 4.1 Standard: Teachers value and engage in professional development and professional collaboration	• Teachers engage in professional development, lead and support colleagues in selecting and aligning digital technologies with effective teaching strategies to expand learning opportunities for all students. • Teachers collaboratively effect change at a whole-school level to innovate and improve educational practice, through the embedding of a range of digital technologies in

	teaching and learning. • Teaching that includes the use of online platforms and other digital technologies to improve students' experiences and outcomes.
Leadership and Management	
Leading learning and Teaching 1.1 Promote a culture of improvement, collaboration, innovation and creativity in learning, teaching, and assessment	• The principal and other leaders in the school encourage teachers to use digital technologies to enhance their learning, teaching and assessment practices, and to share their practice. • The school's self-evaluation process includes a vision and mission statement that clearly articulates the potential of digital technologies to enhance learning, teaching and assessment. • The principal and other leaders in the school have a shared understanding of why and how the school seeks to integrate digital technologies and lead the development of effective policies and practices to support technology integration. • They promote and encourage the use of digital technology to foster innovation and creativity. They recognise the value of individual and collective contributions and achievements.

Target Area	Actions	Persons / Groups Responsible	Criteria for Success	Progress & Adjustments	Targets Achieved	Resources
The use of Word processing and Presentation Digital tools to enhance teaching and learning	Staff will create lessons to encourage students to develop their proficiency in use of word-processing/presentation tools to support and enhance teaching and learning. First year students will receive a workshop to introduce them to Microsoft 365 TY students will receive training in Word-processing and presentation applications and will be available to assist the teacher in other classes when requested.	Leader of Digital Learning will provide workshop to first years. Teachers timetabled for TY digital class will train TY students to act as assistants in the IT room. All teachers will schedule class time to use IT room or laptops at least once a term	First year students will be able to: log in and log out. understand the basics of saving documents on one drive. Use word and PowerPoint All teachers will have set tasks using word-processing and presentation tools in the classroom to enhance learning.	Regular check-ins at Croke park meetings. All teachers and students will be surveyed at the beginning and the end of the academic year to identify needs and to be able to quantify progress.	Desirable - All teachers will have planned and executed classes for students to use word-processing and/or presentation tools develop their proficiency in use of word-processing/presentation at least once per term - Staff will share their good ideas/tips at staff level. Required - Over 75% of teachers will have planned and executed classes for students to use word-processing and/or presentation tools develop their proficiency in use of word-processing/presentation at least once per term	Allocated time at staff meetings Allocated time at subject department meetings Training Trained TY students Preparation time IT room Laptop trolley

Ongoing Digital Actions

ACTIONS (What needs to be done?)	TIMEFRAME (When is it to be done by?)	PERSONS / GROUPS RESPONSIBLE (Who is to do it?)	CRITERIA FOR SUCCESS (What are the desired outcomes?)	RESOURCES (What resources are needed?)
To expand the use of ICT in delivering the curriculum and ensure that all students experience digital learning activities regularly.	September 2026	All staff	- Each Department will include at least one ICT related aim in the Department aims for the school year 2025/26 - Digital Junior cycle specifications in subjects will be met - Staff survey will identify an improvement in frequency of digital learning (specifically word-processing and presentation tools) being used - Student survey will identify an improvement in the frequency of digital learning (specifically word-processing and presentation tools) being used	- Computer access - I-Pad access - Internet access - Allocated time at Subject Department Meeting - Allocated time at Croke Park Meetings

• Staff input into digital learning plan.	• Ongoing	• All staff	• Teachers give feedback at staff meetings on the incorporation of digital learning to the curriculum delivery.	• Time at a staff meeting • Microsoft forms
• Student input into digital learning plan	• Ongoing	• All students	• Students complete an annual survey. • Student council give feedback on the incorporation of digital learning into the classroom	• Microsoft Forms
• Staff Training	• Ongoing	• All staff	• Expert staff will provide whole school training to colleagues on various aspects of digital technologies. • Expert Staff will provide support to their colleagues individually or in small groups on various aspects of digital technologies	• Allocated Time • Computer Access

EVALUATION PROCEDURES:

(How are we progressing? Do we need to make adjustments? Have we achieved our targets?)

What will progress look like?

- An increase in the awareness of the importance of word-processing and presentation tools to support school work
- An increase in students proficient use of and word-processing and presentation tools
- An increase in student's confidence in their own abilities in word-processing and presentation tools

How will we review?

- DLP specific questions in the SSE annual surveys
- Progress will be reviewed by using surveys and/or focus groups.
- Review of targets to see if they have been achieved.
- Review information will be shared with staff