



Presentation Secondary School

Church Street, Castleisland, Co. Kerry



Bí Cineálta Policy

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Annual Review & Notification Regarding the Review by the Board of Management

2026 – 2027

This review and notification was ratified by the Board of Management on

15th September 2026



*Our vision is to prepare accomplished, confident, independent and resilient young adults, who follow their passions,
develop a love of learning and become positive role models in society.*



Presentation Secondary School

Church Street, Castleisland, Co. Kerry



Annual Review of the Bí Cineálta Policy

The Board of Management (the Board) must undertake an annual (calendar) review of the school's Bí Cineálta policy and its implementation in consultation with the school community. As part of the review, this document must be completed.

1. When did the Board formally adopt its Bí Cineálta policy to prevent and address bullying behaviour in accordance with the Bí Cineálta Procedures for Primary and Post-Primary Schools? **15th September 2026**

2. Where in the school is the student friendly Bí Cineálta policy displayed?

It is displayed beside the front reception and inside the door of the St. Mary's Building. It is also posted around the school on A3 posters. It is on our school website and in our student journal's.

3. What date did the Board publish the Bí Cineálta policy and the student friendly policy on the school website? **16th September 2026.**

4. How has the student friendly policy been communicated to students?

It is displayed all around the school on posters and inside each student's journal. It is part of each assembly with their Year Head.

5. How has the Bí Cineálta policy and student friendly policy been communicated to parents?

Both policies are on our school website and a hardcopy available on request. They will also be shared via our school app.

6. Have all school staff been made aware of the, school's Bí Cineálta policy and the Bí Cineálta Procedures to Prevent and Address Bullying Behaviour for Primary and Post-Primary Schools?

Yes, on a regular basis and at each staff meeting.

7. Does the Bí Cineálta policy document the strategies that the school uses to prevent bullying behaviour?

Yes.

8. Has the Board received and minuted the Bullying Behaviour Update presented by the principal at every ordinary board meeting over the last calendar year?

Yes, anti-bullying is a standalone item on each Ordinary Board Meeting agenda and the *Bullying Behaviour Update* is presented to the Board as part of this item and minuted.

9. Has the Board discussed how the school is addressing all reports of bullying behaviour?

Yes, at each Board Meeting.

10. Is the Board satisfied that all incidents of bullying behaviour are addressed in accordance with the school's Bí Cineálta Policy? **Yes.**

11. Have the prevention strategies in the Bí Cineálta policy been implemented? Yes

12. Has the Board discussed the effectiveness of the strategies used to prevent bullying behaviour? Yes

13. How have (a) parents, (b) students and (c) school staff been consulted with as part of the review of the Bí Cineálta Policy? The Bí Cineálta Policy and the Student-Friendly version were both shared with all stakeholders in advance of the Board ratification for review.

14. Outline any aspects of the school's Bí Cineálta policy and/or its implementation that have been identified as requiring further improvement as part of this review: N/A

15. Where areas for improvement have been identified, outline how these will be addressed and whether an action plan with time frames has been developed? N/A

16. Does the student friendly policy need to be updated as a result of this review and if so why? No, all stakeholders are happy with the current version.

17. Does the school refer parents to the complaints procedures if they have a complaint about how the school has addressed bullying behaviour? Yes, if applicable.

18. Has a parent informed the school that a student has left the school due to reported bullying behaviour? No

19. Has the Office of the Ombudsman for Children initiated or completed an investigation into how the school has addressed an incident of bullying behaviour? No.

Signed:

Mary O'Keefe
Chairperson of the Board of Management

Date: 15/9/26

Signed:

Pierce Ryan
Secretary to the Board of Management

Date: 15/09/26



Presentation Secondary School

Church Street, Castleisland, Co. Kerry



Notification regarding the Board of Management's

Annual Review of the School's

Bí Cineálta Policy

The Board of Management of Presentation Secondary School, Castleisland confirms that the Board of Management's annual review of the school's Bí Cineálta Policy to Prevent and Address Bullying Behaviour and its implementation was completed at the Board of Management meeting of **15th September 2026.**

This review was conducted in accordance with the requirements of the Department of Education's *Bí Cineálta Procedures to Prevent and Address Bullying Behaviour for Primary and Post-Primary Schools.*

Signed: Mary O'Keefe
Chairperson of the Board of Management

Date: 15/9/26.

Signed: Pierre Dorgan
Secretary to the Board of Management

Date: 15/09/26.